

## STEERING COMMITTEE

### AGENDA

**TUESDAY, JANUARY 5, 2021 | 6:00 P.M | TC COURTHOUSE**

<https://zoom.us/> | Room ID 895 4953 9801 | Passcode: 727047

1. Open Meeting
2. Review Minutes from November 5, 2020
3. Items in Committees
  - A. Courthouse windows (*In Building Committee*)
  - B. Historical Planner from GNRC
  - C. Personnel Policy (*Personnel*)
  - D. Wage Study (*Personnel*)
  - E. Other
4. Items to be sent to Committees
  - A. Budget Amendments (*see attached*)
  - B. Other
5. Items for Commission
  - A. Appointments
    - 1) Beer Board
    - 2) Board of Agriculture
    - 3) Board of Zoning Appeals
    - 4) Health Officer
    - 5) Highway Commission
    - 6) Planning Commission
    - 7) Water Utility Board
  - B. Resolution
    - 1) Resolution 2021-01-705 Extending Vacation for Jail Guards due to C19
  - C. Ordinances

PUBLIC HEARING / SECOND READING

    - 1) Ordinance 207-2020-22 Rezoning R1 to R2 Halltown Road
    - 2) Ordinance 208-2020-23 Rezoning A1 to R1 Hwy 231S
    - 3) Ordinance 209-2020-24 Rezoning C2 to R3 Hayes Avenue
6. Other Discussion
  - A. Virtual Meetings
  - B. High School Representative
7. Public Comment
8. Adjourn

## **4A - BUDGET AMENDMENTS:**

### **Fund 101 – General Fund**

2021-101-11R	Animal Shelter Reserves	\$	4,500
<i>Animal Shelter is using committed funds to replace current heating system with an HvAC system.</i>			
2021-101-12	Coroner / Medical Examiner	\$	5,925
<i>Appropriating reimbursements from TTCC to correlating expenses.</i>			
2021-101-13	CAG Funding – Election Office	\$	7,132
<i>Appropriating funding from the CARES Act Grant that has been awarded to the Election Office.</i>			
2021-101-14	Insurance Recovery	\$	7,421
<i>2 incidents involving patrol cars.</i>			
<i>07/24/20 VA088435 Patrol car slid off road, hit a tree</i>			
<i>11/14/20 VA089910 Patrol car hit a deer.</i>			

### **Fund 151 – Debt Service Fund**

2021-151-01	JSMS Roof Project Funding	\$	117,196
<i>Appropriating funding to cover payments for the JSMS Roof Project Note. Schools are contributing the first year's funding for Principal and Interest.</i>			

# APPOINTMENTS

JANUARY 2021

## BEER BOARD, 4YR TERM

- Bobby Joe Lewis, *Reappointment*

## BOARD OF AGRICULTURE, 2YR TERM

- Frieda Cornwell (Farm Rep), *Reappointment*
- Jerry Ford (County Commissioner), *Reappointment*
- Landon Gulley (County Commissioner), *Reappointment*
- William Beasley (Farm Rep), *Reappointment*

## BOARD OF ZONING APPEALS, 4YR TERM

- Mark D Harper, *Reappointment*
- Dwight Jewell, *Appointment*

## HEALTH OFFICER, 4YR TERM

- Kathy Atwood, *Reappointment*

## HIGHWAY COMMISSION, 2YR TERM

- Bobby Joe Lewis, *Reappointment*

## PLANNING COMMISSION, 4YR TERM

- David Nollner, *Reappointment*

## WATER UTILITY BOARD, 4YR TERM

- Craig Moreland, *Reappointment*

### ***Motion to approve appointments as presented.***

Motion to approve: \_\_\_\_\_

Second motion: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT  
**RESOLUTION # 2021-01-705**

**RESOLUTION TO EXTEND THE ALLOTTED VACATION TIME  
FOR JAIL SECURITY GUARD EMPLOYEES OF THE SHERIFF DEPARTMENT DUE TO COVID-19**

**WHEREAS**, one of the objectives of the Hartsville/Trousdale County Metropolitan Government Personnel Policies as stated in the Section 1.B.3 is "to establish and promote high morale among the employees by providing good working relationships, a uniform personnel policy, opportunity for advancement, and consideration of employee needs and desires."; and

**WHEREAS**, our Nation and our County have been greatly affected by the Covid-19 virus as it effects the health of our families, friends, coworkers, and first responders including law enforcement, emergency services and health care providers; and

**WHEREAS**, as a result of COVID-19, many of Hartsville/Trousdale County Metropolitan Government employees and personnel vacation benefits will not carry over after December 31, 2020. It is the desire of the County Commission in response to the COVID-19 pandemic to extend and/or carryover the allotted vacation benefit for the Jail Guard employees of the Hartsville/Trousdale County Sheriff Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Hartsville/Trousdale County Commission that in response to the COVID-19 pandemic the 2020 unused vacation benefit for Jail Guard employees are hereby carried over and/or extended into the 2021 year and expire on April 30, 2021.

It is the intent of the County Commission this RESOLUTION shall apply retroactively if necessary.

Motion to approve: \_\_\_\_\_

Vote of general consent

Second motion: \_\_\_\_\_

Absent \_\_\_\_\_

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**APPROVED:**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Brandan Bellar**  
County Attorney

\_\_\_\_\_  
**Dwight Jewell**  
Commission Chair

\_\_\_\_\_  
**Rita Crowder**  
County Clerk

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #207-2020-22**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING  
RESOLUTION OF TROUSDALE COUNTY, TENNESSEE, BY REZONING  
PARCEL 011.00, TAX MAP 019K, GROUP D FROM R-1 TO R-2**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:**

That the Zoning Map of Trousdale County, Tennessee be amended by the rezoning of a parcel from R-1 Residential to R-2 Residential identified as follows:

Trousdale County Tax Map 019K, Group D, Parcel 011.00, This being a 0.86 acre lot located at 302 Halltown Road, Hartsville, TN.

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*Recommended by Planning Commission November 9, 2020  
Public Hearing to be held on January 25, 2020*

First Reading:	<u>November 23, 2020</u>	1M <u>Jerry Ford</u> 2m <u>T Bubba Gregory</u>	Voice Vote	Absent <u>0</u>	<u>PASSED</u>
Second Reading:	<u>January 25, 2020</u>	1M _____ 2m _____	Voice Vote	Absent _____	_____

**Approved:**

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*

# Trousdale County - Parcel: 019K D 011.00



Date: November 12, 2020  
County: Trousdale  
Owner: GEORGE LINDA JO  
Address: HALLTOWN RD 302  
Parcel Number: 019K D 011.00  
Deeded Acreage: 0  
Calculated Acreage: 0  
Date of Imagery: 2017

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community  
TN Comptroller - CLG  
State of Tennessee, Comptroller of the Treasury, Office of Local Government

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #208-2020-23**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING  
RESOLUTION OF TROUSDALE COUNTY, TENNESSEE, BY REZONING  
A PORTION OF PARCEL 013.00, TAX MAP 031 FROM A-1 TO R-1**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:**

That the Zoning Map of Trousdale County, Tennessee be amended by the rezoning of a parcel from A-1 Agricultural to R-1 Residential identified as follows:

A portion of the Trousdale County Tax Map 031, Parcel 013.00; This being a 1.00 acre lot located on the southwest corner at 4230 Hwy 231 S, Castalian Springs, TN.

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*Recommended by Planning Commission November 9, 2020  
Public Hearing to be held on January 25, 2020*

First Reading:	<u>November 23, 2020</u>	1M <u>Amber Russell</u> 2m <u>Richard Harsh</u>	Voice Vote	Absent <u>0</u>	<u><b>PASSED</b></u>
Second Reading:	<u>January 25, 2020</u>	1M _____ 2m _____	Voice Vote	Absent _____	_____

**Approved:**

**Approved:**

**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*



HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**ORDINANCE #209-2020-24**

**AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING  
RESOLUTION OF TROUSDALE COUNTY, TENNESSEE, BY REZONING  
PARCEL 024.02, TAX MAP 019K, GROUP B FROM C-2 TO R-3**

**WHEREAS**, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

**WHEREAS**, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

**WHEREAS**, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

**WHEREAS**, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

**NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY  
COMMISSION:**

That the Zoning Map of Trousdale County, Tennessee be amended by the rezoning of a parcel from C-2 Commercial to R-3 Residential identified as follows:

Trousdale County Tax Map 019K, Group B, Parcel 024.02; This being a 2.57 acres lot located west of Hayes Ave, Hartsville, TN.

**BE IT ENACTED** that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*Recommended by Planning Commission November 9, 2020  
Public Hearing to be held on January 25, 2020*

First Reading:	<u>November 23, 2020</u>	1M <u>Ken Buckmaster</u>	2m <u>Mary Ann Baker</u>	Voice Vote	Absent <u>0</u>	<u>PASSED</u>
Second Reading:	<u>January 25, 2020</u>	1M _____	2m _____	Voice Vote	Absent _____	_____

**Approved:**

**Approved:**

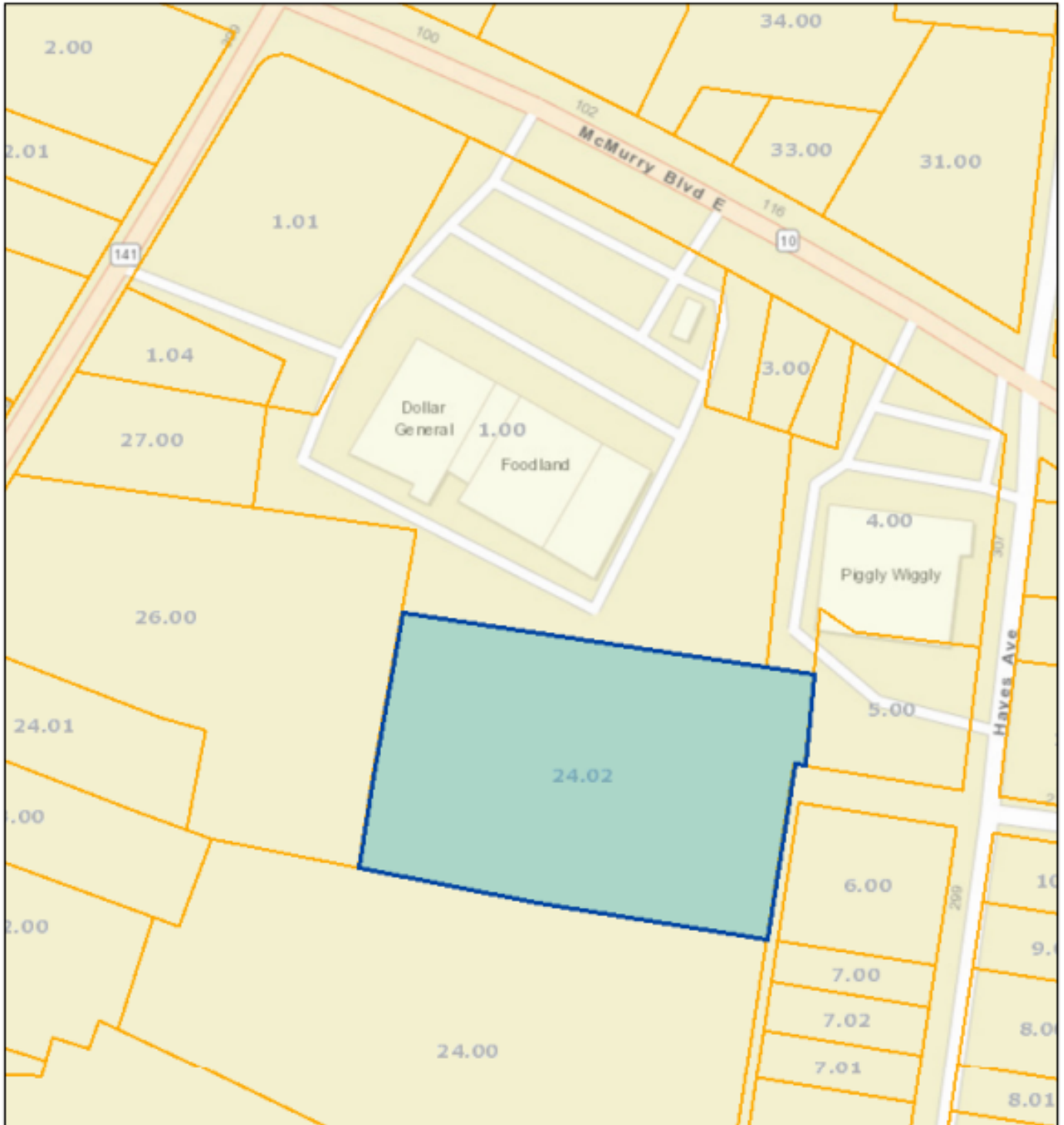
**Attest:**

*Dwight Jewell, Commission Chairman*

*Stephen Chambers, Mayor*

*Rita Crowder, County Clerk*

## Trousdale County - Parcel: 019K B 024.02



Date: November 12, 2020  
County: Trousdale  
Owner: GAMMON JERRY  
Address: PLANTERS AVE  
Parcel Number: 019K B 024.02  
Deeded Acreage: 2.57  
Calculated Acreage: 0  
Date of Imagery: 2017

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community  
TN Comptroller - OLG  
State of Tennessee, Comptroller of the Treasury, Office of Local Government

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HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**RESOLUTION #PENDING**

**RESOLUTION NAMING THE HIGH SCHOOL REPRESENTATIVE OF THE COUNTY COMMISSION  
FOR THE 2020-21 AND 2021-22 SCHOOL YEARS**

**WHEREAS**, the Hartsville/Trousdale Metropolitan County is governed by a Legislative Body made up of two Commissioners from each District, in total twenty members; and

**WHEREAS**, it is important to continually develop and train new County leaders and therefore fitting to select a High School student who can learn how the local County Metropolitan Government operates by attending and actively participating in Commission meetings, work sessions, and committee meetings.

**WHEREAS**, it has been resolved by the Hartsville/Trousdale County Commission that on an annual basis for a term beginning February 1 of the current year and ending July 31 of the following school year, one High School Student shall be selected to become a Student Representative of the County Commission. The Student Representative shall be allowed the privilege of attending all meetings and functions of the County Commission, permitted to enter all discussions and debates, and permitted to vote on all matters. However, the Student Representative's vote shall not be included in the official vote tally.

**NOW, THEREFORE, BE IT RESOLVED**, for the Commission year beginning February 1, 2021 through July 31, 2022, this Commission names **Ethan Boles** to be the High School Representative for the County Commission.

*Motion to approve:* \_\_\_\_\_

*Second motion:* \_\_\_\_\_ *Voice vote of general consent* Absent \_\_\_\_\_

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**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**Dwight Jewell**  
*Commission Chair*

\_\_\_\_\_  
**Rita Crowder**  
*County Clerk*